

WP 3- Quality Assurance of apprenticeship in France : 8 major objectives

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1- Ensure that actors are qualified / concerned

- Companies in the target sector.
- Students interested in this employment sector :
 - Application filling,
 - follow-up of the recruitment process
- Availability of apprenticeship opportunities.
- Presence of a "career center" or a "company relations" service in the university.
- Competent and qualified trainers in this sector and in the subjects in which they work.

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2- Ensure that the training center is competent to do the job

- State approval.
- Conditions of apprenticeship.
- Coordinator for the training and the training center.
- Legal framework



3- Ensure that the training is financially viable for the training center over the concerned period

- Cost of the training.
- Established provisional budget.
- Break-even point.
- Financial strength of the institution.



4- Ensure that the content of the training corresponds to the companies' expectations

- Theoretical aspects (of the sector, the professions, the needs of the profession, expectations, etc).
- Practical and operational aspects.
- The training corresponds to the expected level by the student and the company.



5- Ensure that alternating students are in a learning situation

- Presence in training at the university.
- Attendance at assessments at the university and in the company.
- Course outlines and CVs of trainers are available to prepare for training periods in companies.
- Presence in the company.



6- Ensure that work-study students are in a financial situation that allows them to follow the apprenticeship training with a peace of mind

- At least partial remuneration.
- Pay sufficient to live on.
- Sufficient time available to devote to the training.



7- Ensure that work-study students are in a training process and that they are supported in this process

- Mission statement consistent with the training.
- Company mentor identified and available to support them.
- Training company tutors in the trainer's posture: grading, progression approach, training, assessment.
- Specific and identified “triplet”: work-study student, company mentor, university tutor.
- Specific meetings (assessments) on the progress of the student (3 to 4 times a year).



8- Ensure that the training continues to serve its "purpose" over time

- Global meeting of the actors involved.
- Annual assessment of the training.
- Development committee.
- Regular review / update of target competences and ILO's (intended learning outcomes)
- Adjusting the content of the training accordingly if necessary.

